

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
KERN MOSQUITO AND VECTOR CONTROL DISTRICT**

Board Room  
4705 Allen Road, Bakersfield, Ca

May 14, 2025

11:30 A.M.

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern Mosquito and Vector Control District may request assistance at the district's headquarters located at 4705 Allen Road, Bakersfield or by calling 589-2744. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

Note: Agenda items may be taken out of order.

**1) INTRODUCTION OF VISTORS**

This is an opportunity for members of the public to introduce themselves to the Board of Trustees.

**2) PUBLIC COMMENT**

This an opportunity for members of the public to address the Board on any matter within the Board's jurisdiction that is not listed on the Agenda. The Board of Trustees reserves the right to limit the duration of each speaker to five (5) minutes.

**3) COMPLIANCE WITH ASSEMBLY BILL 2561: Public Hearing on Job Vacancies, Recruitment Process, and Retention Efforts (Receive & File)**

- President Read the Item
- President Declares the Public Hearing Open
- President Requests Staff to Report on Any Communications
- Receive Staff Report (General Manager)
- President Calls for Public Testimony
- President Closes the Public Hearing
- Board Discussion
- Receive and File Item

**4) ACTION TO APPROVE the Items on the Consent Calendar**

Items considered routine in nature are placed on the Consent Calendar. All of the items on the Consent Calendar may be approved by one motion. If discussion is desired, the item(s) may be removed from the Consent Calendar.

- a) Minutes Dated – April 9, 2025
- b) Expenditures – April 2025
  - i) Mosquito Account
  - ii) Rat Program
- c) Financial Statements – April 2025
  - i) Mosquito Account
  - ii) Rat Program
  - iii) CIR Account
- d) Revolving Fund - April 2025

**5) ACTION TO ADOPT Resolution 2025-02 in the matter of: Confirmation of Annual Assessment for the Undertaking of Surveillance and Control Projects for Rats and Associated Vectors and Fixing Rate of Assessment for Fiscal Year 2025/2026**

The Board of Trustees will be asked to review and approve the adoption of Resolution 2025-02 in the matter of confirming the annual assessment for the Roof Rat Control Program.

**6) ACTION TO ADOPT Resolution 2025-03: A Resolution of the Board of Trustees of the Kern Mosquito and Vector Control District Nominating Steven Ruetters as a Candidate for Election to the Special District Risk Management Authority Board of Directors**

The Board of Trustees will be asked to review and approve the adoption of Resolution 2025-03 in the matter of nominating Trustee Ruetters as a candidate for election to the SDRMA Board of Directors.

**7) ACTION TO ADOPT Resolution 2025-04: A Resolution of the Board of Trustees of the Kern Mosquito and Vector Control District Approving Monthly Board Allowance In lieu of Actual Expenses**

The Board of Trustees will be asked to review and approve the adoption of Resolution 2025-04 in the matter of approving monthly Board allowance in lieu of actual expenses.

**8) ACTION TO AUTHORIZE General Manager and/or Epicus Group, LLC Project Manager to Select, Negotiate, Sign, and Manage Agreement with an Environmental Consulting Service Firm to Provide a Phase 1 Environmental Site Assessment and Hazardous Material Survey for the Kern Mosquito and Vector Control District**

The Board will be asked to consider authorizing the Manager and/or EPICUS Project Manager to select an Environmental Consulting Service firm to conduct the necessary Phase 1 Environmental Site Assessment and Hazardous Material survey.

**9) KERN MVCD POLICY HANDBOOK REVIEW:**

**ACTION TO APPROVE AND ADOPT the Following Amended Policies**

The Board of Trustees will be asked to review and consider amending the following policies, as necessary. All policies listed have been reviewed and amended by the Personnel and Organization Committee.

- a. Policy Number 1060 – Meeting and Travel Expense Reimbursement**
- b. Policy Number 2000 – Executive Officer**
- c. Policy Number 2005 – Pre-Employment Physical Examination**
- d. Policy Number 2010 – Hours of Work**

**10) PRELIMINARY BUDGET HEARING:**

**(1) Mosquito Control Program Budget Committee Meeting Report by Trustee Core**

The Committee Chairman will provide a report on the proposed 2025/2026 Mosquito Control Program budget reviewed and discussed at the committee meeting.

**(2) Roof Rat Control Program Budget Committee Meeting Report by Trustee Elliot**

The Committee Chairman will provide a report on the proposed 2025/2026 Roof Rat Control Program budget reviewed and discussed at the committee meeting.

**(3) Capital Improvement Reserve Budget Committee Meeting Report by Trustee Jennings**

The Committee Chairman will provide a report on the proposed 2025/2026 Capital Improvement Reserve budget reviewed and discussed at the committee meeting.

**11) MANAGER'S REPORT**

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

**12) SUPERINTENDENT OF OPERATION'S REPORT**

The Superintendent will provide a brief report on current operation business and activities.

**13) PUBLIC INFORMATION OFFICER'S REPORT**

The Public Information Officer will provide a brief report on upcoming public relations events and projects.

**14) BOARD COMMENT**

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**15) ADJOURNMENT**